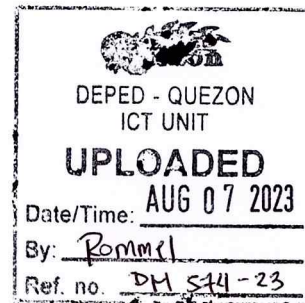




Republic of the Philippines  
**Department of Education**  
 Region IV-A  
 SCHOOLS DIVISION OF QUEZON PROVINCE



07 August 2023

**DIVISION MEMORANDUM**

**DM No. 514, s. 2023**

**SEMINAR-WORKSHOP FOR INSTRUCTIONAL LEADERS ON REFUELING  
 THE PASSION FOR SCHOOL LEADERSHIP THROUGH  
 INSTRUCTIONAL AND NURTURING CARE**

**To:** Assistant Schools Division Superintendents  
 Division Chiefs  
 Public Schools District Supervisor  
 Elementary and Secondary School Heads  
 All Others Concerned

1. In line with the commitment of the Department of Education (DepEd) to support school heads' professional development and improve teacher quality, this Office through Human Resource Development (HRD) Section will conduct a **Seminar-Workshop for Instructional Leaders on Refueling the Passion for School Leadership through Instructional and Nurturing Care** at M.I. Sevilla Resort, Brgy. Domoit, Lucena, City.
2. The participants are all Public Schools District Supervisors, Elementary and Secondary School Heads with their corresponding schedules below.

Date	District
August 29-30, 2023	Lucban, Mauban, Sampaloc, Candelaria, Dolores, San Antonio, Sariaya, and Tiaong, Pagbilao, Gen. Luna & Plaridel
August 31-Sept. 1, 2023	Mulanay, Gen.Nakar, Infanta, Real, Tagkawayan, Unisan, Pitogo, Padre Burgos, & Buenavista

DEPEDQUEZON-TM-SDS-04-009-003



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Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon  
 Trunkline #: (042) 784-0366, (042) 784-0164, (042) 784-0391, (042) 784-0321  
 Email Address: quezon@deped.gov.ph  
 Website: www.depedquezon.com.ph



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Sept. 5-6, 2023	Atimonan, Calauag, Guinayangan, Gumaca, Lopez, & Macalelon
Sept. 7-8, 2023	Burdeos, Panukulan, Patnungan, Jomalig, Polillo, Alabat, Perez, Quezon, San Francisco, San Andres, San Narciso, Catanauan & Agdangan

*\*Day Zero included in the schedule*

- Said activity aims to strengthen the participants' commitment to leadership anchored on the ethics of caring and empathy, and to further reflect on the attributes of good school leadership in the context of the new normal.
- There will be a registration fee of **P4,000.00** for each participant to cover the expenses for the meals, and venue. Onsite registration starts at 7:00 a.m.
- First meal to be served is dinner on Day Zero, and the last meal is afternoon snack.
- Registration fee and travel expenses** shall be charged to the respective school MOOE/local fund of the school heads while the expenses of Public Schools District Supervisors shall be charged to Division MOOE/local fund, subject to usual accounting and auditing procedures.
- Should you have further concerns, kindly coordinate with the HRD Specialists through Ms. Joyce S. Montaña and Ms. Regina V. Marino at **sdo.quezon.hrd@deped.gov.ph**.
- Immediate dissemination of this Memorandum is desired.

  
**ROMMEL C. BAUTISTA, CESO V**  
Schools Division Superintendent

hrdrvm08/07/2023  
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